

The Construction Industry Licensing Board of Palm Beach County and Contractors Certification Division was established to protect the citizens of Palm Beach County through a certification system of 49 different construction trades.



The Trades Affecting Homeowners Include:

- General
- Building
- Residential
- Electric
- Journeyman Plumber
- Plumbing
- Journeyman Electrical
- HARV (Heating, A/C, Refrigeration & Ventilation)

Specialty Trades

- Acoustical/Suspended Ceiling
- Masonry
- Aluminum Specialties
- Painting
- Carpentry
- Paver Brick/Paver Systems
- Carpentry - Finish
- Paving
- Concrete Forming & Placing
- Plastering
- Countertop (Eff. 1/15)
- Reinforcing Steel
- Decorative Metal
- Re-Screener/Screen Repair
- Demolition
- Roofing
- Dredging & Land Filling
- Seal Coating/Striping
- Drywall
- Sign Contractor/Electrical
- Fabric Awning
- Sign Contractor/Non-Electrical
- Fence
- Structural Steel Erection
- Garage Door
- Swimming Pool Construction
- Glass & Glazing
- Swimming Pool Maintenance & Repair
- Guniting
- Tennis Court
- Hurricane Shutter/Awning
- Tile, Terrazzo & Stone
- Insulation
- Underground/Overhead Transmission Lines
- Irrigation Sprinkler
- Underground Utilities
- Lightning Protection System
- Windows/Door
- Low Voltage
- Wood Flooring
- Marine

Palm Beach County
Board of County Commissioners

Planning, Zoning and Building Department
**Contractors Certification
Division**

2300 N. Jog Road, Suite 2W-61
West Palm Beach, FL 33411-2741

Hours of Operation

Monday through Friday
8:00 a.m. to 5:00 p.m.
(Except Holidays)

**For All Contractor Services
Contact Us Via:**

TEL: (561) 233-5525

FAX: (561) 233-5554

E-mail: PZBCCert@pbcgov.org

www.pbcgov.com/pzb/contractors



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A GUIDE TO PROTECT YOURSELF

From Uncertified Construction Contractors



Palm Beach County
Planning, Zoning and Building Department
Contractors Certification Division



Each year, the staff of Contractors Certification Division assist the citizens in recovering thousands of dollars in would-be losses. **YOU can be your best defense against losses by not dealing with uncertified contractors. Using qualified, licensed contractors is not just a good idea... IT'S THE LAW!**

YOU CAN HELP YOURSELF!

Simply by following the steps below, you can greatly reduce your risk of loss to an uncertified contractor:

FIRST

Ask to see the contractor's license.

SECOND

Ask to see the contractor's Certificate of Liability and Workers Compensation Insurance Certificate.

And lastly, confirm that your chosen contractor is licensed and possesses current insurance by accessing the Palm Beach County Contractors Certification website at:

www.pbcgov.com/pzb/contractors
(search under contractor lookup/contractor information)

Help Us Help You

Verify a contractor's certificate of competency before you enter into a contract.

WARNING SIGNS

WHICH INDICATE THE PERSON AND/OR COMPANY IS NOT CERTIFIED

- Newspaper/flyer ads, which do not include the individual's or company's contractor license number.
- A Business Tax Receipt (formerly Occupational License) is a tax paid to the County allowing an entity to work within County perimeters, this is not a license.
- A large down payment requested before work begins.
- Statements, such as, "It will be cheaper if you obtain your own permit."
- Oral contract only.
- The contractor prefers to work on weekends or after hours.
- Someone other than the person/company you contracted with obtains a building permit.
- Unable to provide a copy of their certificate of insurance.

It's your money, protect it!

WARNING

Hiring an unlicensed contractor, while possibly saving a little money, could result in one or more of the following problems:

- Paying for the work twice.
- Insurance coverage problems.
- Poor workmanship and/or construction that does not meet building code standards, resulting in the work being torn out and redone.
- Possible code enforcement actions with daily fines to the property owner.
- Loss of eligibility to the State of Florida's Homeowners' Construction Recovery Fund.
- Delays with title insurance when selling the property.

**So before hiring an unlicensed contractor, ask yourself this question:
Is it worth the risk?**