



**Department of Engineering  
and Public Works**

P.O. Box 21229

West Palm Beach, FL 33416-1229

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www.pbcgov.com



**Palm Beach County  
Board of County  
Commissioners**

Gregg K. Weiss, Mayor

Maria Sachs, Vice Mayor

Maria G. Marino

Dave Kerner

Marci Woodward

Sara Baxter

Mack Bernard

**County Administrator**

Verdenia C. Baker

*"An Equal Opportunity  
Affirmative Action Employer"*

Official Electronic Letterhead

January 20, 2023

**To: Calvin Giordano & Associates, Inc.  
CORE Engineering Group, LLC  
Keith and Associates, Inc. dba KEITH  
Kimley-Horn and Associates, Inc.**

**Subj: January 18, 2023, Selection Committee Results  
Engineering Services and Grant Support Professional  
Continuing Services Contract on a Consultant Service  
Authorization Basis  
Project No.: 2022062**

Dear Consultants:

This letter serves to advise you of the results of the January 18, 2023, Selection Committee for the above referenced project. The firms that have been selected are: **Kimley-Horn and Associates, Inc., CORE Engineering Group, LLC** and **Calvin, Giordano & Associates, Inc.**

**Consultants are hereby notified of the "Cone of Silence" requirements pursuant to Palm Beach County Lobbyist Registration Ordinance 2003-055.**

In accordance with Palm Beach County PPM #CW-O-048, the results of the Selection Committee meeting shall be reported in writing to the Board of County Commissioners (Board). If any member of the Board has not requested to review the ranking of the Selection Committee Meeting within ten (10) business days of such report, it shall be deemed that the Board has affirmed the selection. The selected firms will be contacted to schedule a scope of services meeting and begin negotiations.

The enclosed Award Recommendation will be posted at the Engineering & Public Works Department / Roadway Production Reception area on the 3rd Floor at 2300 North Jog Road, West Palm Beach, Florida on Monday, January 23, 2023. If your office wishes to protest the award recommendation, you may do so by addressing your protest to Ms. Melody Thelwell, Director, Palm Beach County Purchasing Department, 50 South Military Trail, West Palm Beach, Florida 33415. Failure to submit a protest to the Director of Purchasing within five (5) business days after posting of the Award Recommendation, as prescribed in Section 2-55(b) of the Palm Beach County Code, shall constitute a waiver of proceedings under the referenced County Code.



**January 18, 2023, Selection Committee Results  
Engineering Services and Grant Support Continuing Services  
Contract on a Consultant Service Authorization Basis  
Project No.: 2022062  
January 20, 2023**

Thank you for your time in presenting your approach for this project. We encourage you to submit on future projects. Should you have any questions or require additional information please contact me at 561-684-4122 or at [hknight@pbcgov.org](mailto:hknight@pbcgov.org).

Sincerely,

Holly B. Knight, P.E.  
Contracts Section Manager

**Attachments:**

1. Compilation of Selection Committee Votes
2. Selection Committee Meeting Minutes
3. Selection Committee Voting Ballots
4. Selection Consultant Summary of Teams
5. OEBO Participation Evaluation Form
6. Sign-in Sheet

ec: with Attachments

Patrick Rutter, Assistant County Administrator  
Dorritt Miller, Assistant County Administrator  
David L. Ricks, P.E., County Engineer, Engineering & Public Works  
Joanne M. Keller, P.E., Deputy County Engineer, Engineering & Public Works  
Steven B. Carrier, P.E. Assistant County Engineer, Engineering & Public Works  
Morton L. Rose, P.E., Director, Roadway Production, Engineering & Public Works  
Kathleen O. Farrell, P.E., Asst. Director, Roadway Prod. Div., Eng. & Public Works  
Holly B. Knight, P.E., Contracts Mgr, Roadway Prod. Div., Eng. & Public Works  
JaeAnn Dean, Technical Assistant II, Roadway Prod. Div., Eng. & Public Works  
Johnathan Blanco, Fiscal Manager, Admin. Services Div., Eng. & Public Works  
Danny Ramlalsingh, Financial Analyst, Admin. Services Div., Eng. & Public Works  
Ali Bayat, P.E., Director, Water Utilities Department  
Henry Melendez, P.E., CIP Project Manager, Water Utilities Department  
Irwin Jacobowitz, Director, Contract Development and Control  
Fanny Amini, Contract Analyst, Contract Development and Control  
Tonya Johnson, Director, Office of Equal Business Opportunity (OEBO)  
Allen Gray, Small Business Development Mgr, OEBO  
Angela Smith, Small Business Development Specialist, OEBO  
Melody Thelwell, Director, Purchasing Department  
Samara Cooper, Assistant Director, Purchasing Department  
CCNA File

## COMPILATION OF SELECTION COMMITTEE VOTING BALLOTS

**THREE (3) FIRMS TO PROVIDE:** Professional Engineering Consulting Services for:  
 Engineering Services and Grant Support Professional Continuing Services Contract  
 on a Consultant Service Authorization Basis

**PROJECT NO: 2022062**

**MEETING DATE: Wednesday, January 18, 2023**

**MEETING TIME: 9:00 A.M.**

| <b>TOTALS / RANKINGS</b>  |                                     |   |                             |   |                                      |   |                                  |   |
|---|-------------------------------------|---|-----------------------------|---|--------------------------------------|---|----------------------------------|---|
| Total points from each voting member and associated rank of firm. |                                     |   |                             |   |                                      |   |                                  |   |
| Selection Committee   | Calvin, Giordano & Associates, Inc. |   | CORE Engineering Group, LLC |   | Keith and Associates, Inc. dba KEITH |   | Kimley-Horn and Associates, Inc. |   |
| David Ricks   | 76                                  | 3 | 91                          | 2 | 75                                   | 4 | 94                               | 1 |
| Dorritt Miller  | 74                                  | 3 | 91                          | 1 | 58                                   | 4 | 90                               | 2 |
| Henry Melendez  | 79                                  | 3 | 80                          | 2 | 78                                   | 4 | 84                               | 1 |
| Fanny Amini   | 79                                  | 3 | 93                          | 2 | 78                                   | 4 | 94                               | 1 |
| Morton Rose   | 79                                  | 3 | 90                          | 2 | 78                                   | 4 | 92                               | 1 |
| Angela Smith  | 75                                  | 3 | 90                          | 2 | 68                                   | 4 | 93                               | 1 |
| Kathleen Farrell  | 65                                  | 3 | 82                          | 2 | 56                                   | 4 | 94                               | 1 |
| <b>TOTAL</b>  | <b>21</b>                           |   | <b>13</b>                   |   | <b>28</b>                            |   | <b>8</b>                         |   |
| <b>RANK</b>   | <b>3</b>                            |   | <b>2</b>                    |   | <b>4</b>                             |   | <b>1</b>                         |   |

JaeAnn Dean  
 \_\_\_\_\_  
 Secretary Name Printed

  
 \_\_\_\_\_  
 Secretary Signature

**CRITERIA:**

Ability, knowledge of design criteria and past performance of firm and the designated project team to satisfy the requirements of the project.

**MAX SCORE** 35

| Selection Committee | Calvin, Giordano & Associates, Inc. | CORE Engineering Group, LLC | Keith and Associates, Inc. dba KEITH | Kimley-Horn and Associates, Inc. |
|---------------------|-------------------------------------|-----------------------------|--------------------------------------|----------------------------------|
| David Ricks         | 33                                  | 34                          | 27                                   | 35                               |
| Dorritt Miller      | 32                                  | 33                          | 15                                   | 33                               |
| Henry Melendez      | 35                                  | 28                          | 27                                   | 30                               |
| Fanny Amini         | 35                                  | 35                          | 33                                   | 35                               |
| Morton Rose         | 35                                  | 32                          | 30                                   | 35                               |
| Angela Smith        | 33                                  | 33                          | 25                                   | 34                               |
| Kathleen Farrell    | 30                                  | 28                          | 16                                   | 35                               |

**CRITERIA:**

Approach to the project, understanding of the project and quality of written response, including meeting schedule requirements.

**MAX SCORE** 35

| Selection Committee | Calvin, Giordano & Associates, Inc. | CORE Engineering Group, LLC | Keith and Associates, Inc. dba KEITH | Kimley-Horn and Associates, Inc. |
|---------------------|-------------------------------------|-----------------------------|--------------------------------------|----------------------------------|
| David Ricks         | 34                                  | 33                          | 25                                   | 35                               |
| Dorritt Miller      | 33                                  | 34                          | 20                                   | 33                               |
| Henry Melendez      | 35                                  | 28                          | 28                                   | 30                               |
| Fanny Amini         | 35                                  | 34                          | 22                                   | 35                               |
| Morton Rose         | 35                                  | 34                          | 25                                   | 33                               |
| Angela Smith        | 33                                  | 33                          | 20                                   | 35                               |
| Kathleen Farrell    | 26                                  | 30                          | 17                                   | 35                               |

**CRITERIA:**

Location of the firm's offices where work will be accomplished.

**MAX SCORE** 3

| Selection Committee | Calvin, Giordano & Associates, Inc. | CORE Engineering Group, LLC | Keith and Associates, Inc. dba KEITH | Kimley-Horn and Associates, Inc. |
|---------------------|-------------------------------------|-----------------------------|--------------------------------------|----------------------------------|
| David Ricks         | 3                                   | 3                           | 3                                    | 3                                |
| Dorritt Miller      | 3                                   | 3                           | 3                                    | 3                                |
| Henry Melendez      | 3                                   | 3                           | 3                                    | 3                                |
| Fanny Amini         | 3                                   | 3                           | 3                                    | 3                                |
| Morton Rose         | 3                                   | 3                           | 3                                    | 3                                |
| Angela Smith        | 3                                   | 3                           | 3                                    | 3                                |
| Kathleen Farrell    | 3                                   | 3                           | 3                                    | 3                                |

**CRITERIA:**

State Certified MBE (2 points for state certified MBE primes and/or subconsultants)

**MAX SCORE** 2

| Selection Committee | Calvin, Giordano & Associates, Inc. | CORE Engineering Group, LLC | Keith and Associates, Inc. dba KEITH | Kimley-Horn and Associates, Inc. |
|---------------------|-------------------------------------|-----------------------------|--------------------------------------|----------------------------------|
| David Ricks         | 2                                   | 2                           | 2                                    | 2                                |
| Dorritt Miller      | 2                                   | 2                           | 2                                    | 2                                |
| Henry Melendez      | 2                                   | 2                           | 2                                    | 2                                |
| Fanny Amini         | 2                                   | 2                           | 2                                    | 2                                |
| Morton Rose         | 2                                   | 2                           | 2                                    | 2                                |
| Angela Smith        | 2                                   | 2                           | 2                                    | 2                                |
| Kathleen Farrell    | 2                                   | 2                           | 2                                    | 2                                |

**CRITERIA:**

EBO Program Evaluation preference as applied by the GSC. APIs for this contract are: 20% Minimum Mandatory SBE Participation &amp; MBE Evaluation Preference for African American Owned Firms. Ord. Ref.: 2-80.27(3)(e) &amp; 2-80.27(4)(b).

**MAX SCORE** 15

| Selection Committee | Calvin, Giordano & Associates, Inc. | CORE Engineering Group, LLC | Keith and Associates, Inc. dba KEITH | Kimley-Horn and Associates, Inc. |
|---------------------|-------------------------------------|-----------------------------|--------------------------------------|----------------------------------|
| David Ricks         | 0                                   | 9                           | 9                                    | 15                               |
| Dorritt Miller      | 0                                   | 9                           | 9                                    | 15                               |
| Henry Melendez      | 0                                   | 9                           | 9                                    | 15                               |
| Fanny Amini         | 0                                   | 9                           | 9                                    | 15                               |
| Morton Rose         | 0                                   | 9                           | 9                                    | 15                               |
| Angela Smith        | 0                                   | 9                           | 9                                    | 15                               |
| Kathleen Farrell    | 0                                   | 9                           | 9                                    | 15                               |

**CRITERIA:**

Volume of previous work awarded by the County over the past 4 years. (The firm with the most work receives the lowest score.)

**MAX SCORE** 10

| Selection Committee | Calvin, Giordano & Associates, Inc. | CORE Engineering Group, LLC | Keith and Associates, Inc. dba KEITH | Kimley-Horn and Associates, Inc. |
|---------------------|-------------------------------------|-----------------------------|--------------------------------------|----------------------------------|
| David Ricks         | 4                                   | 10                          | 9                                    | 4                                |
| Dorritt Miller      | 4                                   | 10                          | 9                                    | 4                                |
| Henry Melendez      | 4                                   | 10                          | 9                                    | 4                                |
| Fanny Amini         | 4                                   | 10                          | 9                                    | 4                                |
| Morton Rose         | 4                                   | 10                          | 9                                    | 4                                |
| Angela Smith        | 4                                   | 10                          | 9                                    | 4                                |
| Kathleen Farrell    | 4                                   | 10                          | 9                                    | 4                                |

# FINAL SELECTION COMMITTEE MEETING MINUTES

## Engineering Services and Grant Support Continuing Services Contract on a Consultant Service Authorization Basis Project No. 2022062

January 18, 2023

Called to Order: 9:00 A.M.

Adjourned: 12:25 P.M.

Engineering & Public Works Dept., 1<sup>st</sup> Floor Conf. Room #VC-1E-58/59

### MEMBERS PRESENT:

|                        |  |
|------------------------|--|
| David Ricks, P.E.      | - County Engineer, Engineering & Public Works                                    |
| Dorritt Miller*        | - Assistant County Administrator   |
| Henry Melendez, P.E.** | - CIP Project Manager, Water Utilities Department                                |
| Fanny Amini***         | - Contract Analyst, Contract Development & Control, OFMB                         |
| Morton Rose, P.E.      | - Director, Roadway Production Division,<br>Engineering & Public Works           |
| Angela Smith****       | - Sm. Business Dev. Specialist III,<br>Office of Equal Business Opportunity      |
| Kathleen Farrell, P.E. | - Assistant Director, Roadway Production Division,<br>Engineering & Public Works |

\* denote any delegated votes here:

|                     |  |
|---------------------|--|
| *Verdenia Baker     | - County Administrator                           |
| **Ali Bayat, P.E.   | - Director, Water Utilities Department           |
| ***Irwin Jacobowitz | - Director, Contract Development & Control, OFMB |
| ****Tonya Johnson   | - Director, Office of Equal Business Opportunity |

### DISCUSSION:

Quorum was represented by a minimum of four members at least two of which are engineers.

The Final Selection Committee was called to order by David Ricks, County Engineer. It was stated that the committee would be selecting three firms for professional engineering consulting services for the Engineering Services and Grant Support Continuing Services Contract.

The meeting was opened up for public comments, public was present but none had questions or comments.

Opening discussion identifying and outlining the project requirements was given by Kathleen Farrell, P.E., Assistant Director, Roadway Production Division. The outline stated what the work entailed, and what the committee should be looking for in the presentations by the firms.

**Final Selection Committee Meeting Minutes (cont.)**  
**Engineering Services and Grant Support Continuing Services Contract**  
**on a Consultant Service Authorization Basis #2022062**  
**January 18, 2023**

The order of business was to select three consultants.

Each consultant made a presentation of their qualifications before the Final Selection Committee and answered questions from committee members.

At the end of the presentations David Ricks, P.E., County Engineer, stated that the public is welcome to make comments or sit and observe the discussions. Calvin, Giordano & Associates, Inc. and Kimley-Horn and Associates, Inc. staff were present.

Committee discussed each presentation and the project and then voted.

**RESULTS:**

The Final Selection Committee voting resulted in the following ranking order of the consultants:

1. **Kimley-Horn and Associates, Inc.**
2. **CORE Engineering Group, LLC**
3. **Calvin, Giordano & Associates, Inc.**
4. Keith and Associates, Inc. dba KEITH

# SELECTION EVALUATION FORM

|                             |  |
|-----------------------------|--|
| THREE (3) FIRMS TO PROVIDE: | All Engineering Services Required for:<br>Engineering Services and Grant Support Professional Continuing Services Contract on a Consultant Service Authorization Basis |
| PROJECT NO:                 | 2022062  |
| SELECTION MEETING DATE:     | Wednesday, January 18, 2023  |
| SELECTION MEETING TIME:     | 9:00 A.M.  |

| Criteria   | Max Score | Calvin, Giordano & Associates, Inc. | CORE Engineering Group, LLC | Keith and Associates, Inc. dba KEITH | Kimley-Horn and Associates, Inc. |
|--|-----------|-------------------------------------|-----------------------------|--------------------------------------|----------------------------------|
| Ability, knowledge of design criteria and past performance of firm and the designated project team to satisfy the requirements of the project.   | 35        | 33                                  | 34                          | 27                                   | 35                               |
| Approach to the project, understanding of the project and quality of written response, including meeting schedule requirements.  | 35        | 34                                  | 33                          | <del>29</del> <sup>25</sup>          | 35                               |
| Subtotal   | 70        | 67                                  | 67                          | 52                                   | 70                               |
| Location of the firm's offices where work will be accomplished.  | 3         | 3                                   | 3                           | 3                                    | 3                                |
| State Certified MBE (2 points for state certified MBE primes and/or subconsultants)  | 2         | 2                                   | 2                           | 2                                    | 2                                |
| EBO Program Evaluation preference as applied by the GSC. APIs for this contract are: 20% Minimum Mandatory SBE Participation & MBE Evaluation Preference for African American Owned Firms. Ord. Ref.: 2-80.27(3)(e) & 2-80.27(4)(b). | 15        | 0                                   | 9                           | 9                                    | 15                               |
| Volume of previous work awarded by the County over the past 4 years. (The firm with the most work receives the lowest score.)  | 10        | 4                                   | 10                          | 9                                    | 4                                |
| Subtotal   | 30        | 9                                   | 24                          | 23                                   | 24                               |
| Total  | 100       | 76                                  | 91                          | 75                                   | 94                               |
| Rank   |           | 3                                   | 2                           | 4                                    | 1                                |

|                     |                    |
|---------------------|--------------------|
| Member's Name:      | DAVID RICKS        |
| Member's Signature: | <i>David Ricks</i> |



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## SELECTION EVALUATION FORM

|                             |  |
|-----------------------------|--|
| THREE (3) FIRMS TO PROVIDE: | All Engineering Services Required for:   |
|                             | Engineering Services and Grant Support Professional Continuing Services Contract on a Consultant Service Authorization Basis |
| PROJECT NO:                 | 2022062  |
| SELECTION MEETING DATE:     | Wednesday, January 18, 2023  |
| SELECTION MEETING TIME:     | 9:00 A.M.  |

| Criteria   | Max Score  | Calvin, Giordano & Associates, Inc. | CORE Engineering Group, LLC | Keith and Associates, Inc. dba KEITH | Kimley-Horn and Associates, Inc. |
|--|------------|-------------------------------------|-----------------------------|--------------------------------------|----------------------------------|
| Ability, knowledge of design criteria and past performance of firm and the designated project team to satisfy the requirements of the project.   | 35         | 32                                  | 33                          | <del>33</del><br>15                  | 33                               |
| Approach to the project, understanding of the project and quality of written response, including meeting schedule requirements.  | 35         | 33                                  | 34                          | <del>33</del><br>20                  | 33                               |
| <b>Subtotal</b>  | 70         | 65                                  | 67                          | 35                                   | 66                               |
| Location of the firm's offices where work will be accomplished.  | 3          | 3                                   | 3                           | 3                                    | 3                                |
| State Certified MBE (2 points for state certified MBE primes and/or subconsultants)  | 2          | 2                                   | 2                           | 2                                    | 2                                |
| EBO Program Evaluation preference as applied by the GSC. APIs for this contract are: 20% Minimum Mandatory SBE Participation & MBE Evaluation Preference for African American Owned Firms. Ord. Ref.: 2-80.27(3)(e) & 2-80.27(4)(b). | 15         | 0                                   | 9                           | 9                                    | 15                               |
| Volume of previous work awarded by the County over the past 4 years. (The firm with the most work receives the lowest score.)  | 10         | 4                                   | 10                          | 9                                    | 4                                |
| <b>Subtotal</b>  | 30         | 9                                   | 24                          | 23                                   | 24                               |
| <b>Total</b>   | <b>100</b> | 74                                  | 91                          | 58                                   | 90                               |
| <b>Rank</b>  |            | 3                                   | 1                           | 4                                    | 2                                |

|                     |                   |
|---------------------|-------------------|
| Member's Name:      | Dorothy Miller    |
| Member's Signature: | Dorothy A. Miller |

## SELECTION EVALUATION FORM

THREE (3) FIRMS TO PROVIDE:

All Engineering Services Required for:  
Engineering Services and Grant Support Professional  
Continuing Services Contract on a Consultant Service  
Authorization Basis

PROJECT NO:

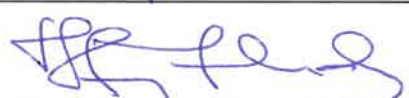
2022062

SELECTION MEETING DATE:

Wednesday, January 18, 2023

SELECTION MEETING TIME:

9:00 A.M.

| Criteria  | Max Score  | Calvin, Giordano & Associates, Inc. | CORE Engineering Group, LLC | Keith and Associates, Inc. dba KEITH | Kimley-Horn and Associates, Inc. |
|---|--|-------------------------------------|-----------------------------|--------------------------------------|----------------------------------|
| Ability, knowledge of design criteria and past performance of firm and the designated project team to satisfy the requirements of the project.  | 35   | 35                                  | 28                          | 27                                   | 30                               |
| Approach to the project, understanding of the project and quality of written response, including meeting schedule requirements.   | 35   | 35                                  | 28                          | 28                                   | 30                               |
| <b>Subtotal</b>   | 70   | 70                                  | 56                          | 55                                   | 60                               |
| Location of the firm's offices where work will be accomplished.   | 3  | 3                                   | 3                           | 3                                    | 3                                |
| State Certified MBE (2 points for state certified MBE primes and/or subconsultants)   | 2  | 2                                   | 2                           | 2                                    | 2                                |
| EBO Program Evaluation preference as applied by the GSC. APIs for this contract are: 20% Minimum Mandatory SBE Participation & MBE Evaluation Preference for African American Owned Firms. <i>Ord. Ref.: 2-80.27(3)(e) &amp; 2-80.27(4)(b).</i> | 15   | 0                                   | 9                           | 9                                    | 15                               |
| Volume of previous work awarded by the County over the past 4 years. (The firm with the most work receives the lowest score.)   | 10   | 4                                   | 10                          | 9                                    | 4                                |
| <b>Subtotal</b>   | 30   | 9                                   | 24                          | 23                                   | 24                               |
| <b>Total</b>  | <b>100</b>   | 79                                  | 80                          | 78                                   | 84                               |
| <b>Rank</b>   |  | 3                                   | 2                           | 4                                    | 1                                |
| Member's Name:  | Henry Melendez   |                                     |                             |                                      |                                  |
| Member's Signature:   |  1/18/23 |                                     |                             |                                      |                                  |



# SELECTION EVALUATION FORM

THREE (3) FIRMS TO PROVIDE:

All Engineering Services Required for:  
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Authorization Basis

PROJECT NO:

2022062

SELECTION MEETING DATE:

Wednesday, January 18, 2023

SELECTION MEETING TIME:

9:00 A.M.

| Criteria   | Max Score                              | Calvin, Giordano & Associates, Inc. | CORE Engineering Group, LLC | Keith and Associates, Inc. dba KEITH | Kimley-Horn and Associates, Inc. |
|--|--|-------------------------------------|-----------------------------|--------------------------------------|----------------------------------|
| Ability, knowledge of design criteria and past performance of firm and the designated project team to satisfy the requirements of the project.   | 35                                     | 35                                  | 35                          | 33                                   | 35                               |
| Approach to the project, understanding of the project and quality of written response, including meeting schedule requirements.  | 35                                     | 35                                  | 34                          | 22                                   | 35                               |
| <b>Subtotal</b>  | 70                                     | 70                                  |                             |                                      |                                  |
| Location of the firm's offices where work will be accomplished.  | 3                                      | 3                                   | 3                           | 3                                    | 3                                |
| State Certified MBE (2 points for state certified MBE primes and/or subconsultants)  | 2                                      | 2                                   | 2                           | 2                                    | 2                                |
| EBO Program Evaluation preference as applied by the GSC. APIs for this contract are: 20% Minimum Mandatory SBE Participation & MBE Evaluation Preference for African American Owned Firms. Ord. Ref.: 2-80.27(3)(e) & 2-80.27(4)(b). | 15                                     | 0                                   | 9                           | 9                                    | 15                               |
| Volume of previous work awarded by the County over the past 4 years. (The firm with the most work receives the lowest score.)  | 10                                     | 4                                   | 10                          | 9                                    | 4                                |
| <b>Subtotal</b>  | 30                                     | 9                                   | 24                          | 23                                   | 24                               |
| <b>Total</b>   | <b>100</b>                             | 79                                  | 93                          | 78                                   | 94                               |
| <b>Rank</b>  |  | 3                                   | 2                           | 4                                    | 1                                |
| Member's Name:   | Tanya M. Amore Jr<br>Steven Jacobowitz |                                     |                             |                                      |                                  |
| Member's Signature:  | Tanya M. Amore Jr<br>Steven Jacobowitz |                                     |                             |                                      |                                  |

## SELECTION EVALUATION FORM

THREE (3) FIRMS TO PROVIDE:

All Engineering Services Required for:  
Engineering Services and Grant Support Professional  
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PROJECT NO:


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SELECTION MEETING DATE:

Wednesday, January 18, 2023

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|--|--|-------------------------------------|-----------------------------|--------------------------------------|----------------------------------|
| Ability, knowledge of design criteria and past performance of firm and the designated project team to satisfy the requirements of the project.   | 35   | 35                                  | 37                          | 30                                   | 35                               |
| Approach to the project, understanding of the project and quality of written response, including meeting schedule requirements.  | 35   | 35                                  | 34                          | 25                                   | 33                               |
| <b>Subtotal</b>  | 70   | 70                                  | 66                          | 55                                   | 68                               |
| Location of the firm's offices where work will be accomplished.  | 3  | 3                                   | 3                           | 3                                    | 3                                |
| State Certified MBE (2 points for state certified MBE primes and/or subconsultants)  | 2  | 2                                   | 2                           | 2                                    | 2                                |
| EBO Program Evaluation preference as applied by the GSC. APIs for this contract are: 20% Minimum Mandatory SBE Participation & MBE Evaluation Preference for African American Owned Firms. Ord. Ref.: 2-80.27(3)(e) & 2-80.27(4)(b). | 15   | 0                                   | 9                           | 9                                    | 15                               |
| Volume of previous work awarded by the County over the past 4 years. (The firm with the most work receives the lowest score.)  | 10   | 4                                   | 10                          | 9                                    | 4                                |
| <b>Subtotal</b>  | 30   | 9                                   | 24                          | 23                                   | 24                               |
| <b>Total</b>   | <b>100</b>   | 79                                  | 90                          | 78                                   | 92                               |
| <b>Rank</b>  |  | 3                                   | 2                           | 4                                    | 1                                |
| Member's Name:   | MORTON ROSE  |                                     |                             |                                      |                                  |
| Member's Signature:  |  |                                     |                             |                                      |                                  |



# SELECTION EVALUATION FORM

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|--|--------------|-------------------------------------|-----------------------------|--------------------------------------|----------------------------------|
| Ability, knowledge of design criteria and past performance of firm and the designated project team to satisfy the requirements of the project.   | 35           | 33                                  | 33                          | 25                                   | 34                               |
| Approach to the project, understanding of the project and quality of written response, including meeting schedule requirements.  | 35           | 33                                  | 33                          | 20                                   | 35                               |
| <b>Subtotal</b>  | 70           | 66                                  | 66                          | 45                                   | 69                               |
| Location of the firm's offices where work will be accomplished.  | 3            | 3                                   | 3                           | 3                                    | 3                                |
| State Certified MBE (2 points for state certified MBE primes and/or subconsultants)  | 2            | 2                                   | 2                           | 2                                    | 2                                |
| EBO Program Evaluation preference as applied by the GSC. APIs for this contract are: 20% Minimum Mandatory SBE Participation & MBE Evaluation Preference for African American Owned Firms. Ord. Ref.: 2-80.27(3)(e) & 2-80.27(4)(b). | 15           | 0                                   | 9                           | 9                                    | 15                               |
| Volume of previous work awarded by the County over the past 4 years. (The firm with the most work receives the lowest score.)  | 10           | 4                                   | 10                          | 9                                    | 4                                |
| <b>Subtotal</b>  | 30           | 9                                   | 24                          | 23                                   | 24                               |
| <b>Total</b>   | <b>100</b>   | <b>75</b>                           | <b>90</b>                   | <b>68</b>                            | <b>93</b>                        |
| <b>Rank</b>  |              | <b>3</b>                            | <b>2</b>                    | <b>4</b>                             | <b>1</b>                         |
| Member's Name:   | Angela Smith |                                     |                             |                                      |                                  |
| Member's Signature:  |              |                                     |                             |                                      |                                  |



# SELECTION EVALUATION FORM



THREE (3) FIRMS TO PROVIDE:

All Engineering Services Required for:  
Engineering Services and Grant Support Professional  
Continuing Services Contract on a Consultant Service  
Authorization Basis

PROJECT NO:

2022062

SELECTION MEETING DATE:

Wednesday, January 18, 2023

SELECTION MEETING TIME:

9:00 A.M.

| Criteria  | Max Score           | Calvin, Giordano & Associates, Inc. | CORE Engineering Group, LLC | Keith and Associates, Inc. dba KEITH | Kimley-Horn and Associates, Inc. |
|---|---------------------|-------------------------------------|-----------------------------|--------------------------------------|----------------------------------|
| Ability, knowledge of design criteria and past performance of firm and the designated project team to satisfy the requirements of the project.  | 35                  | 30                                  | 28                          | 16                                   | 35                               |
| Approach to the project, understanding of the project and quality of written response, including meeting schedule requirements.   | 35                  | 26                                  | 30                          | 17                                   | 35                               |
| <b>Subtotal</b>   | <b>70</b>           | <b>56</b>                           | <b>58</b>                   | <b>33</b>                            | <b>70</b>                        |
| Location of the firm's offices where work will be accomplished.   | 3                   | 3                                   | 3                           | 3                                    | 3                                |
| State Certified MBE (2 points for state certified MBE primes and/or subconsultants)   | 2                   | 2                                   | 2                           | 2                                    | 2                                |
| EBO Program Evaluation preference as applied by the GSC. APIs for this contract are: 20% Minimum Mandatory SBE Participation & MBE Evaluation Preference for African American Owned Firms. <i>Ord. Ref.: 2-80.27(3)(e) &amp; 2-80.27(4)(b).</i> | 15                  | 0                                   | 9                           | 9                                    | 15                               |
| Volume of previous work awarded by the County over the past 4 years. (The firm with the most work receives the lowest score.)   | 10                  | 4                                   | 10                          | 9                                    | 4                                |
| <b>Subtotal</b>   | <b>30</b>           | <b>9</b>                            | <b>24</b>                   | <b>23</b>                            | <b>24</b>                        |
| <b>Total</b>  | <b>100</b>          | <b>65</b>                           | <b>82</b>                   | <b>56</b>                            | <b>94</b>                        |
| <b>Rank</b>   |                     | <b>3</b>                            | <b>2</b>                    | <b>4</b>                             | <b>1</b>                         |
| Member's Name:  | Kathleen O. Farrell |                                     |                             |                                      |                                  |
| Member's Signature:   |                     |                                     |                             |                                      |                                  |

## SELECTION CONSULTANT SUMMARY

**Three Firms to Provide:** Professional Engineering Consulting Services for  
Engineering Services and Grant Support  
Professional Continuing Services Contract on a Consultant Service Authorization Basis

**Project No:** 2022062  
**EBO API's:** 20% Minimum Mandatory SBE Participation & MBE Evaluation Preference for African American Owned Firms. Ord. Ref.: 2-80.27(3)(e) & 2-80.27(4)(b).

**Meeting Date:** Wednesday, January 18, 2023  
**Meeting Time:** 9:00 A.M.

| TEAM  |   |                   |       | LOCATION      |                | EBO   |              |          | VOLUME OF PREVIOUS WORK (\$) |                |                    |                 |
|---|---|-------------------|-------|---------------|----------------|-------|--------------|----------|------------------------------|----------------|--------------------|-----------------|
| Team Members  | Services Provided                           | % Work on Project | Notes | % Work in PBC | Points (3 max) | SBE   | PBC MBE (AA) | FL M/WBE | Points (17 max)              | Fee Considered | Pro-Rated Fee*     | Points (10 max) |
| <b>Calvin, Giordano &amp; Associates, Inc.</b>          | 3.01, 3.02                                  | 80%               |       | 80%           | <b>3</b>       |       |              |          | <b>2</b>                     | \$1,532,076    | \$1,225,661        | <b>4</b>        |
| R2T, Inc.   | 1.07  | 8%                |       | 0%            |                | 8.0   |              |          |                              | \$0            | \$0                |                 |
| Via Planning, Inc.                                      | 1.01, 1.06                                  | 12%               |       | 0%            |                | 12.0  |              | 12.0     |                              | \$3,750        | \$450              |                 |
| <i>* - No team member designated for Grant Writing.</i> |   | <b>100%</b>       |       | <b>80%</b>    |                | 20.0% | 0.0%         | 12.0%    |                              |                | <b>\$1,226,111</b> |                 |
| <b>CORE Engineering Group, LLC</b>                      | 3.01, 3.02, Grant Writing                   | 60%               |       | 60%           | <b>3</b>       | 60.0  |              |          | <b>11</b>                    | \$0            | \$0                | <b>10</b>       |
| DRMP, Inc.  | 1.07  | 7.5%              |       | 7.5%          |                |       |              |          |                              | \$381,445      | \$28,608           |                 |
| EAC Consulting, Inc.                                    | 1.01, Grant Writing                         | 7.5%              |       | 7.5%          |                |       |              | 7.5      |                              | \$543,451      | \$40,759           |                 |
| MacKenzie Engineering and Planning, Inc.                | 1.01, 1.06, Grant Writing                   | 5%                |       | 0%            |                |       |              |          |                              | \$0            | \$0                |                 |
| Masse Consulting Services, LLC                          | 3.01, 3.02, Grant Writing                   | 20%               |       | 20%           |                | 20.0  | 20.0         | 20.0     |                              | \$66,504       | \$13,301           |                 |
|   |   | <b>100%</b>       |       | <b>95%</b>    |                | 80.0% | 20.0%        | 27.5%    |                              |                | <b>\$82,668</b>    |                 |
| <b>Keith and Associates, Inc. dba KEITH</b>             | 3.01, 3.02, Grant Writing                   | 51%               |       | 51%           | <b>3</b>       |       |              |          | <b>11</b>                    | \$263,205      | \$134,235          | <b>9</b>        |
| Masse Consulting Services, LLC                          | 3.01, 3.02, Grant Writing                   | 20%               |       | 20%           |                | 20.0  | 20.0         | 20.0     |                              | \$66,504       | \$13,301           |                 |
| The Merchant Strategy, Inc.                             | Grant Writing                               | 14%               |       | 14%           |                |       |              |          |                              | \$0            | \$0                |                 |
| T.Y. Lin International                                  | 1.01, 1.06, 1.07                            | 15%               | 8     | 0%            |                |       |              |          |                              | \$0            | \$0                |                 |
|   |   | <b>100%</b>       |       | <b>85%</b>    |                | 20.0% | 20.0%        | 20.0%    |                              |                | <b>\$147,535</b>   |                 |
| <b>Kimley-Horn and Associates, Inc.</b>                 | 1.01, 1.06, 1.07, 3.01, 3.02, Grant Writing | 68%               |       | 63%           | <b>3</b>       |       |              |          | <b>17</b>                    | \$1,864,580    | \$1,267,915        | <b>4</b>        |
| Masse Consulting Services, LLC                          | 3.01, 3.02                                  | 32%               |       | 32%           |                | 32.0  | 32.0         | 32.0     |                              | \$66,504       | \$21,281           |                 |
|   |   | <b>100%</b>       |       | <b>95%</b>    |                | 32.0% | 32.0%        | 32.0%    |                              |                | <b>\$1,289,196</b> |                 |

## SELECTION CONSULTANT SUMMARY

**Three Firms to Provide:** Professional Engineering Consulting Services for  
 Engineering Services and Grant Support  
 Professional Continuing Services Contract on a Consultant Service Authorization Basis

**Project No:** 2022062

**EBO API's:** 20% Minimum Mandatory SBE Participation & MBE Evaluation Preference for African American Owned Firms. Ord. Ref.: 2-80.27(3)(e) & 2-80.27(4)(b).

**Meeting Date:** Wednesday, January 18, 2023

**Meeting Time:** 9:00 A.M.

| TEAM         |                   |                   |       | LOCATION      |                | EBO |              |          | VOLUME OF PREVIOUS WORK (\$) |                |                |                 |
|--------------|-------------------|-------------------|-------|---------------|----------------|-----|--------------|----------|------------------------------|----------------|----------------|-----------------|
| Team Members | Services Provided | % Work on Project | Notes | % Work in PBC | Points (3 max) | SBE | PBC MBE (AA) | FL M/WBE | Points (17 max)              | Fee Considered | Pro-Rated Fee* | Points (10 max) |

| <u>Prime Categories</u>                                | <u>Subcategories</u>                                     | <u>Notes</u>  |
|--|--|---|
| 3.01 - Rural General Highway Design, Access & Drainage | 1.01 - Urban Area and Regional Transportation Planning   | * - Pro Rated Fee = Previous Work Amount multiplied by the % of work on the project |
| 3.02 - Urban General Highway Design, Access & Drainage | 1.06 - Alternrate Systems and Corridor Location Planning | 1 - Prime and Sub on different teams  |
|  | 1.07 - Environmental Studies                             | 2 - Unrequested Service   |
|  | Grant Writing  | 3 - Incomplete Team   |
|  |  | 4 - Did not meet mandatory EBO requirement  |
|  |  | 5 - Prime is doing less than 50% of the work  |
|  |  | 6 - Prime does not have at least one prime category                                 |
|  |  | 7 - Errors or Blanks on Questionnaires or Forms Missing                             |
|  |  | 8 - Not registered in VSS   |
|  |  | 9 - SF 330 Missinig or Incomplete   |
|  |  | 10 - Blanks or "TBD" on Summary Chart at End of Letter                              |
|  |  | 11 - Not CCNA Certified in a category they propose to provide                       |



**OEBO PARTICIPATION EVALUATION FORM**

|  |  |
|--|--|
| DATE SENT: September 26, 2022  | CONTRACTS MANAGER: Holly Knight  |
| PROJECT #: 2022062   | PROJECT NAME: Engineering Services and Grant Support Continuing Services Contract on a CSA Basis |
| USER DEPARTMENT: Engineering and Public Works  | SOLICITATION OPENING DATE:   |
| OEBO ESTABLISHED API: 20% SBE Subcontracting, minimum mandatory, and MWBE Evaluation Preference for African American Firms [Ord. Ref.: 2-80.27(3)(e) & 2-80.27(4)(b).] |  |

**BID EVALUATION INFORMATION**

| PRIME RESPONDENTS                    | PRIME IS A CERTIFIED S/M/WBE | IS PRIME BIDDER RESPONSIVE | PERCENTAGE OF S/M/WBE UTILIZATION | PERCENTAGE OF MBE-AA FIRMS UTILIZATION | EVALUATION PREFERENCE POINTS FOR M/WBE PARTICIPATION |
|--------------------------------------|------------------------------|----------------------------|-----------------------------------|--|--|
| Calvin, Giordano & Associates, Inc.  | ( 2 )                        | ( 1 )                      | 20%                               | 0%                                     | 0  |
| CORE Engineering Group, LLC          | ( 1 )                        | ( 1 )                      | 80%                               | 20%                                    | 9  |
| Keith and Associates, Inc. dba KEITH | ( 2 )                        | ( 1 )                      | 20%                               | 20%                                    | 9  |
| Kimley-Horn and Associates, Inc.     | ( 2 )                        | ( 1 )                      | 32%                               | 32%                                    | 15   |

**REMARKS:**

Please see the attached review notes for comments.

Evaluated by: Angela Smith, SBDS III

Date: 9/26/2022

Signature: 

Reviewed by: Allen Gray, Manager

Date: 9/26/2022

Signature: 

|   | Certification Status | Expiration Date | Bid Amount/ Price/Percent: |                          |
|---|----------------------|-----------------|----------------------------|--------------------------|
| Prime Respondent: Calvin, Giordano & Associates, Inc. | <i>Non-SBE</i>       | N/A             | 80%                        |                          |
| Subcontractor/Sub consultant Name                     |                      |                 |                            | Supplier                 |
| R2T, Inc.*  | <i>SBE</i>           | 10/7/2022       | 8%                         | <input type="checkbox"/> |
| via Planning, Inc.                                    | <i>S/M/WBE</i>       | 7/13/2024       | 12%                        | <input type="checkbox"/> |
| <b>Total SBE Participation</b>                        |                      |                 | <b>20%</b>                 |                          |
| <b>Total MBE-BL Participation</b>                     |                      |                 | <b>0%</b>                  |                          |
| <b>MBE Evaluation Points</b>                          |                      |                 | <b>0 points</b>            |                          |

Evaluation Comments: Calvin, Giordano & Associates, Inc. is responsive to the API and the EBO requirements.

\*R2T, Inc. is EBO certified for Construction; however, they are CCNA certified by Engineering. Due to the nature of this contract, EBO is counting its participation as an SBE.

|   | Certification Status | Expiration Date | Bid Amount/ Price/Percent: |                          |
|---|----------------------|-----------------|----------------------------|--------------------------|
| Prime Respondent: CORE Engineering Group, LLC | <i>MBE - HI</i>      | 7/12/2025       | 60%                        |                          |
| Subcontractor/Sub consultant Name             |                      |                 |                            | Supplier                 |
| DRMP, Inc.                                    | <i>Non-SBE</i>       | N/A             | 7.5%                       | <input type="checkbox"/> |
| EAC Consulting, Inc.                          | <i>Non-SBE</i>       | N/A             | 7.5%                       | <input type="checkbox"/> |
| MacKenzie Engineering and Planning, Inc.      | <i>Non-SBE</i>       | N/A             | 5%                         | <input type="checkbox"/> |
| Masse Consulting Services, LLC                | <i>MBE - BL</i>      | 3/10/2024       | 20%                        | <input type="checkbox"/> |
| <b>Total SBE Participation</b>                |                      |                 | <b>80%</b>                 |                          |
| <b>Total MBE-BL Participation</b>             |                      |                 | <b>20%</b>                 |                          |
| <b>MBE Evaluation Points</b>                  |                      |                 | <b>9 points</b>            |                          |

Evaluation Comments: CORE Engineering Group, LLC is responsive to the API and the EBO requirements.

|  | Certification Status | Expiration Date | Bid Amount/ Price/Percent: |                          |
|--|----------------------|-----------------|----------------------------|--------------------------|
| Prime Respondent: Keith and Associates, Inc. dba KEITH | <i>Non-SBE</i>       | N/A             | 51%                        |                          |
| Subcontractor/Sub consultant Name                      |                      |                 |                            | Supplier                 |
| Masse Consulting Services, LLC                         | <i>MBE - BL</i>      | 3/10/2024       | <b>20%</b>                 | <input type="checkbox"/> |
| The Merchant Strategy, Inc.*                           | <i>Non-SBE</i>       | N/A             | 14%                        | <input type="checkbox"/> |
| T.Y. Lin International / H.J. Ross                     | <i>Non-SBE</i>       | N/A             | 15%                        | <input type="checkbox"/> |
| <b>Total SBE Participation</b>                         |                      |                 | <b>20%</b>                 |                          |
| <b>Total MBE-BL Participation</b>                      |                      |                 | <b>20%</b>                 |                          |
| <b>MBE Evaluation Points</b>                           |                      |                 | <b>9 points</b>            |                          |

Evaluation Comments: Keith and Associates, Inc. dba KEITH is responsive to the API and the EBO requirements.

The Merchant Strategy, Inc. is an EBO-S/WBE certified firm, but they are not certified with PBC OEBO to provide grant-writing services.

|  | Certification Status | Expiration Date | Bid Amount/ Price/Percent: |                          |
|--|----------------------|-----------------|----------------------------|--------------------------|
| Prime Respondent: Kimley-Horn and Associates, Inc. | <i>Non-SBE</i>       | N/A             | 68%                        |                          |
| Subcontractor/Sub consultant Name                  |                      |                 |                            | Supplier                 |
| Masse Consulting Services, LLC                     | <i>MBE - BL</i>      | 3/10/2024       | <b>32%</b>                 | <input type="checkbox"/> |
| <b>Total SBE Participation</b>                     |                      |                 | <b>32%</b>                 |                          |
| <b>Total MBE-BL Participation</b>                  |                      |                 | <b>32%</b>                 |                          |
| <b>MBE Evaluation Points</b>                       |                      |                 | <b>15 points</b>           |                          |

Evaluation Comments: Kimley-Horn and Associates, Inc. is responsive to the API and the EBO requirements.

**SELECTION COMMITTEE MEETING**

**Palm Beach County Engineering Department**

Three (3) Firms - to provide all engineering services required for the preparation of plans and specifications complete for formal advertising and receipt of bids for:

**Engineering Services and Grant Support Professional Continuing Services Contract  
on a Consultant Service Authorization Basis  
Project No. 2022062**

**January 18, 2023**

| Name             | Organization          | Phone          | Email                  |
|------------------|-----------------------|----------------|------------------------|
| JaeAnn Dean      | PBC Eng./Rdwy         | 561/684-4154   | jadeane@pbcgov.org     |
| Holly Knight     | "                     | 561-684-4150   | hknight@pbcgov.org     |
| Fanny M. Amiri   | Ofm B                 | 561-355-3352   | famiri@pbcgov.org      |
| Dorritt Miller   | County Administration | 561-355-2046   | dmiller@pbcgov.org     |
| DAVID RICKS      | COUNTY ENG            | 355-2006       | DRICKS@PBCGOV.ORG      |
| Angela Smith     | OEBO                  | 616-6840       | asmith1@pbcgov.org     |
| Henry Melendez   | WUD/Eng               | 561 4936120    | hmelendez@pbcwater.com |
| Kathleen Farrell | PBC Engineering       | (561) 684-4150 | kfarrell@pbcgov.org    |
| Molton Rose      | " "                   | " "            | mrose@pbcgov.org       |
|                  |                       |                |                        |
|                  |                       |                |                        |
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