



## PALM BEACH COUNTY CRIMINAL JUSTICE COMMISSION

### CORRECTIONS TASK FORCE/ Public Safety Coordinating Council

Palm Beach County Governmental Center  
301 N. Olive Avenue, 12<sup>th</sup> Floor McEaddy Conference Room  
West Palm Beach, Florida 33401

Wednesday, August 3, 2011; 12:00 P.M.

[HTTP://WWW.PBCGOV.COM/CRIMINALJUSTICE/TASK\\_FORCE/CORRECTIONS/](http://www.pbcgov.com/criminaljustice/task_force/corrections/)

### - SUMMARY MEETING MINUTES -

#### **MEMBERS PRESENT:**

**Chairman Douglas Duncan**, Roth and Duncan, P.A.  
**Ted Booras**, Judge, 15<sup>th</sup> Judicial Circuit  
**Roger M. Crane**, Police Chief, Palm Beach County Chiefs of Police Association  
**Vice-Chairman Chris Kneisley**, Major, Palm Beach Sheriff's Office  
**Louis Tomeo**, Director Criminal Court Services, Office of the Clerk and Comptroller  
**Shelley Vana**, Commissioner, Palm Beach County  
**Barbara White**, Public Defender's Office

#### **MEMBERS ABSENT:**

**Rosalyn Baker**, Florida Department of Corrections  
**August Bonavita**, Administrative Judge, 15<sup>th</sup> Judicial Circuit  
**Bob Bozzone**, Executive Director, Comprehensive Alcohol Rehabilitation Program  
**Maureen F. Brickous**, CEO, County Probation, Pride Integrated Services, Inc.  
**Patrick Cannan**, Workforce Alliance  
**Rev. Chaney**, Clergy Representation  
**Jeffrey Colbath**, Administrative Judge, 15<sup>th</sup> Judicial Circuit  
**Sharon D'Eusano**, Victims Rights Coalition  
**Tommy Richards**, Palm Beach County Bail Bond Association  
**Jill Richstone**, State Attorney's Office  
**Alton Taylor**, Executive Director, Drug Abuse Foundation  
**Charles Trotta**, Manager, Palm Beach County Pretrial Services Agency

#### **GUESTS PRESENT:**

**Cristy Altaro**, Court Administration  
**Deborah Crow**, Justice Services/Pretrial Services  
**Barry Echols**, Palm Beach County Bail Bond Association  
**Colleen Farnsworth**, Department of Children and Families Legal  
**Alan Fuhrman**, Captain, Palm Beach County Sheriff's Office  
**Michael Gauger**, Chief Deputy, Palm Beach County Sheriff's Office  
**Mary Quinlan**, Court Administration  
**Michelle Spangenberg**, Court Administration

#### **CJC STAFF PRESENT:**

**Jenise Link**, Sr. Criminal Justice Analyst  
**Michael Rodriguez**, Executive Director

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- I. Chairman Duncan welcomed the members and guests of the task force.
  - II. The agenda was approved without additions or deletions.
  - III. The minutes of the June 1, 2011 meeting of the CTF/PSCC were approved.

**IV. Reports**

**A. Jail Population Report**

Major Kneisley reported that the average daily population is 2,499 this month. He added that it has not varied much from last month's average of 2,496.

**B. Jail Counselor Report**

There was no report provided this month.

**C. Juvenile Detention**

A printed report from the Department of Juvenile Justice was provided to the task force displaying the average daily population, admissions, releases and transfers to jail for the year. The July average daily population is reported as 33.

**D. Pretrial Services Report**

The Pretrial Services Manager, Mr. Trotta, reported that as of August 1<sup>st</sup>, 2011 there were a total of 631 defendants on Supervised Own Recognizance (S.O.R.) and that 593 of these are out of custody; 463 defendants were on S.O.R. only and 238 defendants were on S.O.R. with an accompanying money bond. Seven individuals on S.O.R. only remain mainly due to other charges holding them. Judge Booras inquired about the number of individuals in custody on SOR with a monetary bond.

**E. In-House Arrest Report**

Major Kneisley reported that there are currently 180 inmates on in-house arrest. 102 are pretrial, 66 are county sentence, 1 is there for county probation and 11 are juveniles. He stated that the population was at 165 last month.

**V. Updates**

**A. Misdemeanor Book and Release Program**

Captain Fuhrman provided a quarterly update on the new book and release program. He reported the following program statistics which averages at approximately 10 persons per day:

April 2011	-	298
May 2011	-	317
June 2011	-	285

**VI. Old Business**

- A. Review of non-capital inmates in jail over 9 months.

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Ms. Spangenberg thanked the task force for requesting and obtaining the data. She stated that the information has been provided to the court. Major Kneisley noted that he may run the report again to determine if there is any reduction in the number of inmates in jail over 9 months for non-capital crimes.

Ms. White noted that it is problematic that this issue is being considered by the task force as the Public Defender's office and the State Attorney's office may have to work on this issue outside of this task force. Chairman Duncan stated that this report was provided as informational only and there was no action by this task force. He added that this issue is stricken from the agenda from this point forward.

## **VII. New Business**

### **A. Pretrial Services Presentation**

Mr. Trotta made a presentation on the Palm Beach County Pretrial Services Program. Highlights of his report include the following:

- Intake Unit – consists of 10 individuals working at the Gun Club Criminal Justice Complex as well as ½ FTE working at Belle Glade.
- Supervision Unit – Consists of 5 individuals working at each County Courthouse (½ FTE at Belle Glade).

#### Intake Unit Primary services

- interview and verify information regarding defendants whose names appear daily on the First Appearance Roster - 7 days a week, 365 days per year;
- present the interview information to the First Appearance presiding judge so that an informed decision may be made regarding bond.

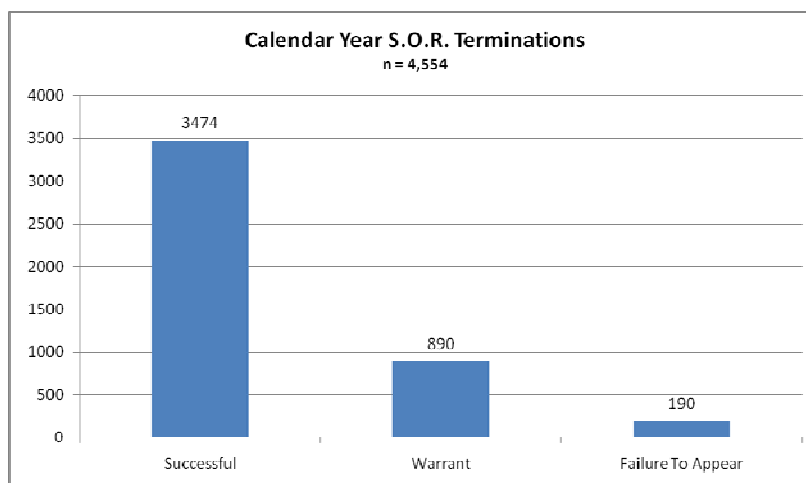
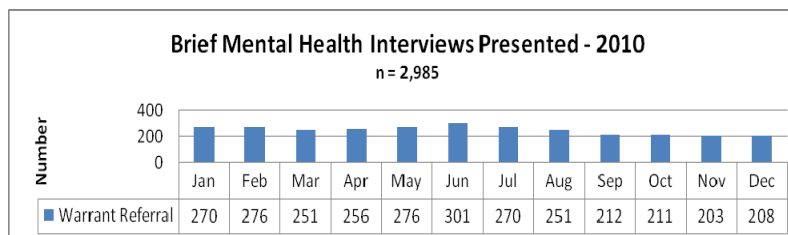
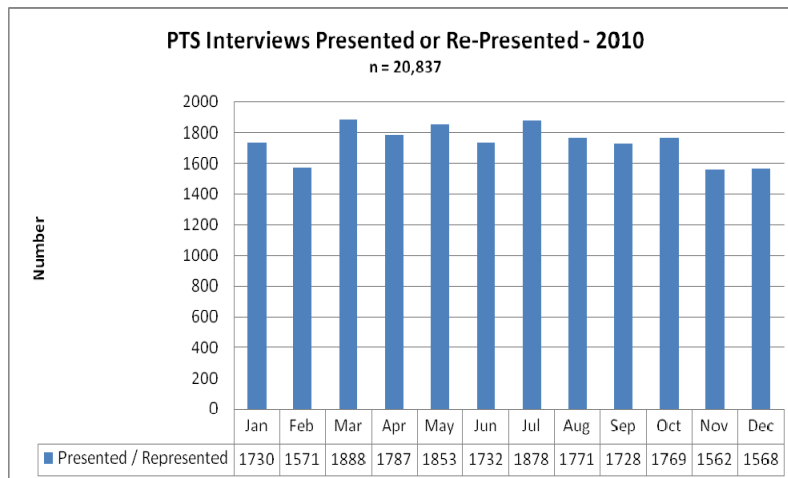
#### Interview Types

- The Pretrial Services (PTS) Interview
  - an instrument used to collect socio-economic data and measure stability within the community;
- The Jail Brief Mental Health Interview (BMHI)
  - an evidence based instrument used to identify individuals who warrant further mental health services.

#### Intake Unit secondary services

- Furnish a copy of each PTS Interview to the Public Defender (18,393 in 2010);
- Furnish a copy of each "Referral Warranted" BMHI to the Public Defender (2,985 in 2010);
- Furnish a copy of each "Referral Warranted" BMHI to liaisons from Oakwood and SOCO MHC (2,985 each in 2010);

- Identify defendants currently serving or who have served in the military for the Veterans docket;
- Act as liaison between SOR and Drug Court (DC) by attending DC staffings, reporting on DC SOR clients, and signing DC SOR releases to the SOR contract;
- Work closely with PBSO to ensure the timely release of SOR clients;
- Follow-up on incarcerated SOR clients to attempt to expedite release;
- Inform those references concerned of bond amounts to expedite the release of defendants.



**2010 Data as of 12/31/10**

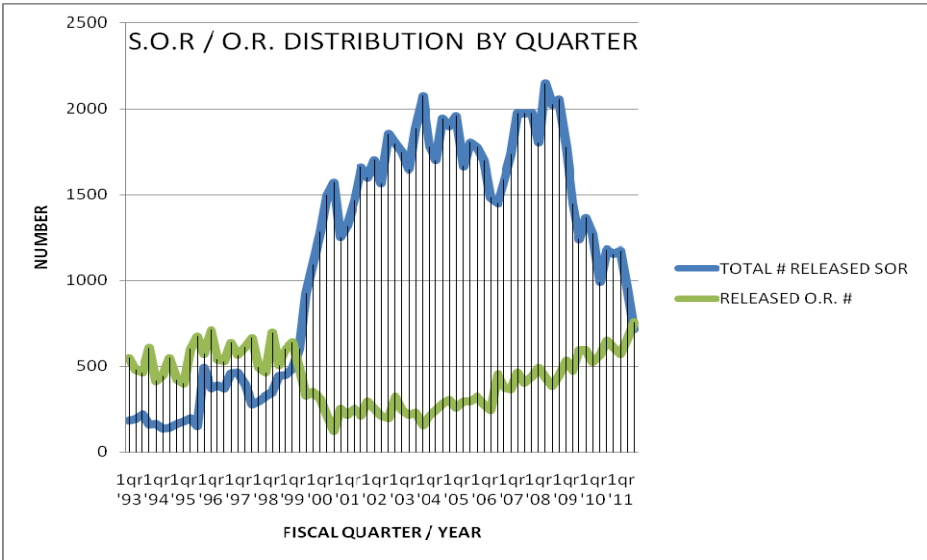
2010 - Program annual budget = \$1,518,266

$\$1,518,266 \div 365 \text{ (days)} = \$ 4,160 \text{ gross daily cost of operation}$   
 $- \$ \underline{619} \text{ average daily COS collected}$   
 $\$ 3,541 \text{ net daily cost of operation}$

Number of SOR Clients being supervised out of custody = 898

$\$3,541 \text{ net daily cost of operation} \div 898 \text{ SOR clients}$   
 $= \$3.94 \text{ per individual per day}$

Reported Jail Housing cost = \$123 per individual per day



Mr. Trotta explained that for the first time since the first quarter of 1999 that the OR's are higher than SOR's.

Commissioner Vana inquired of those released OR, how many are being re-arrested, however Mr. Trotta noted that to obtain that information it would require a manual review of those cases. She also inquired about the number of defendants that were identified as needing further follow up after receiving the brief mental health screen.

Ms. Bishop added that the Pretrial Services budget was recently reduced by \$150,000 which resulted in a loss of three staff positions. The current staff have an average caseload of 90 defendants each.

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**B. Criminal Justice, Mental Health and Substance Abuse Planning Council, the Public Safety Coordinating Council, and the Corrections Task Force**

Mr. Rodriguez explained that the Board of County Commissioners has initiated an effort to reduce the amount of existing boards and committees. Administrative staff has requested that we examine the possibility of eliminating the Corrections Task Force and have the Public Safety Coordinating Council remain active. He commented that the two entities meet as one. Members voted unanimously to keep the Corrections Task Force and the Public Safety Coordinating Council (PSCC) as they are currently in existence. Mr. Rodriguez stated that he will bring this recommendation back to the Criminal Justice Commission.

Mr. Rodriguez discussed the option of disbanding the Criminal Justice, Mental Health and Substance Abuse Planning Council and having its two subcommittees, one for adult populations and one for juvenile populations, report to the PSCC. He provided background information on the history of the council. Commissioner Vana explained that she asked the Board and County Administration to review all the existing County Committees to see if there are any that are inactive or rarely meet. She expressed concern regarding the sunshine law about having the two subcommittees from the Planning Council report to the PSCC.

She noted that the Homeless Advisory Council reviews similar issues on substance abuse and mental illness. Chairman Duncan commented that in light of the sunshine laws, he was concerned about communication issues of the two subcommittees. This issue was now tabled.

**VIII. Additional member and guest comments**

Chairman Duncan stated that the next meeting will be held September 7, 2011.

**IX. Adjournment**

The meeting was adjourned by Chairman Duncan.

CJC/JL 8/3/11