



**PALM BEACH COUNTY
LOCAL MITIGATION STRATEGY
STEERING COMMITTEE
MINUTES**



**August 11, 2021
9:00 a.m. to 10:00 a.m.
Palm Beach County EOC – Teleconference/WebEx**

I. Dial-in Information

Web Ex Meeting: LMS Steering Committee Meeting

Meeting Number: 180 211 1755

Meeting password: 32idKrxtdD9

Date and time: Wednesday, August 11, 2021 9:00 AM

To join meeting:

<https://pbc-gov.webex.com/pbc-gov/j.php?MTID=m28c9d47d9ae537bcdd712485bce5e301>

Call in numbers:

1-904-900-2303

1-844-621-3956

**II. Call to Order – Welcome and Introductions/Roll Call – Ralph Wall,
Chairperson – Called to order at 9:02 AM**

Roll Call Present for Meeting:

Andrea Dobbins – Present
Angela Prymas – Not Present
Aileen Hernandez – Present
Carlos Cedeno – Not Present
David Rotar – Not Present
Debbie Manzo – Not Present
Doug Wise – Not Present
Elizabeth Perez – Present
Jacquelyn Anderson – Not Present
Jeff Ludicello – Present

Jeremy McBryan – Not Present
John Garofalo – Not Present
John James – Not Present
Jongelene Adams – Not Present
Ken Roundtree – Present
Laura Corry – Not Present
Laura Waterman – Not Present
Nicole Coates – Present
Ralph Wall – Present
Ronnie Heen – Present



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III. **LMS Steering Committee Member update – Ronnie Heen, PBC DEM**
We don't have representatives for some sectors. Going to send out an email to see if we can get some recommendations for these roles. We should have 15 members. The ones that are missing from this area, I'd like to ask if the SC would like to make recommendations and if not I will be reaching out to see if there are members in those sectors who would like the role. The sectors are:

- Healthcare
- College/University
- Non-Profit
- Private (2 members)

I would like to fill those roles sooner than later so we can get them involved in the SC.

Elizabeth: My understanding is that I'm one of the private reps because I'm not with any of the government entities. So I'm filling one of those private spots.

That email will be sent out after the meeting.

IV. **Discussion regarding Fall PPL Submission Period – Ronnie Heen, PBC DEM**
The last cycle we did was in March, then we went two weeks to review, and two weeks to evaluate the projects, and then two weeks to pass all the projects. I recommend that we start at the end of September. Sept 22nd to Oct 6th for project submission.. That would give everyone time to apply. Oct 6th to the 13th I would give myself time to get it ready for the evaluation committee. Oct 13th to Oct 27th we would give the evaluations committee time to review the projects. Nov 3rd we will go over the evaluation scoring.

Ralph: we should let people know that they don't have to wait till 9/22 to put in an application. What often happens is that on 10/06 about 20 people will try to put in projects. What happened last time is that we started in the morning and we ran out of time

Ronnie: Yes I'm going to try to communicate that message effectively during the next working group meeting and let them know.

Ralph: Even before the meeting we can give them the dates and let them know that they can start submitting material and the application as soon as possible. I know we are working on a revision on a slide show on how to submit the application. How are we doing on that?

Ronnie: I'm going to rework the instructions for application submission. I should be able to push that out to the working group in the next two weeks. So we can look at the information and discuss it at the next meeting. And we can



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reiterate that you can submit your project at any time but it won't be evaluated till we meet for evaluations.

Vote to make the dates official. Motion passes (Ken for first, Nicole seconds) for dates at 9:15 AM.

V. Updates to the draft PPI document – Ronnie Heen, PBC DEM

In the process of updating the flood information. It's a large document that will be incorporated in the LMS. Will be speaking with Craig who will be providing information on the insurance and insurance numbers for the county. Working with the CRS group to get that document to the BOCC so we can have a new document by the end of the year.

VI. LMS Revisions Committee – Ronnie Heen, PBC DEM

We had a meeting last week and we were discussing verbiage that we would like to change that would make it easier for those who are submitting their projects and will also make it easier for the evaluators. It will be the most updated and will have the most impact.

Ralph: Do we have to adopt the revision within the LMS group?

Ronnie: The whole LMS will be updated starting next year.

Ralph: When we do get this most recent update, we got one of the highest ratings for an LMS update. We went through a very rigorous project. A flood plain management update. It was a ten point process and it needs to be documented very carefully. There are going to be a lot of demands on us for us to meet that criteria. It will be helpful if you review the manual and look at the flood plain management updates. That really paid off for us.

Ronnie: That's the guidance I have been utilizing. We are following our steps, we are documenting the meetings. I am asking the public to be a part of our meetings. We don't have in person meetings where people can attend but if anyone is interested they can reach out to me and I can add them to the meeting.

Ralph: The PPI has defined steps but the flood plain management plan also has ten steps that need to be followed. The PPI and the flood plain plan. We have to meet the criteria on both of those.

Ronnie: I will break down what those ten steps are for the next meeting so people will know what they are when we are asking for information to meet that criteria.

Aileen: If you are drafting a PPI that's going into the LMS, will all municipalities be able to get credit for the PPI LMS?

Ralph: The PPI is for the Palm Beach County LMS. The PPI is under the PBC CRS program and it's helped them to maintain that get a classified rating. I just want us to understand the distinction between the two the PPI and the flood plain



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management plan steps that have their criteria. Anyone who is using the PBC flood plain management plan needs to have their projects on the PPL so you can get credit for it and shows that you are actually using the plan.

VII. **Questions/Comments – Ralph Wall, Chairperson**
No questions or comments.

VIII. **Next Meeting: November 10, 2021 at 9:00am, Web Ex (Virtual) – Meeting concludes at 9:28 AM**

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